

## **Bake Sale Committee**

The Bake Sale/Phone Tree Committee Chair oversees and executes the bake sale fundraisers. Specifically, three holiday bake sales (Memorial Day week-end, 4<sup>th</sup> of July weekend, and Labor Day weekend). These bake sales are held both Saturday and Sunday of the holiday weekends, in conjunction with the weekend Mass times at Saint Jude. Also, according to our by-laws, a bake sale is held at the St. Jude Summerfest in mid-July and at the Christmas Craft Bazaar in early December. Proceeds from all bake sale fundraisers go to the Parish General Fund. In addition, the chair maintains a pool of volunteers to call parishioners to solicit baked donations for the bake sales. The chair maintains a master calling list derived from the St. Jude Church parishioner listing; she supplies individual lists with a manageable amount of calls to be made, to the volunteer-callers. It is possible that the phone tree could be implemented for other purposes, but its primary use is in seeking donations to the bake sales.

The Bake Sale Chair(s) is responsible for placing a bulletin announcement a week prior to the bake sale, receives a cash box from the SJWG treasurer with seed money prior to the sale, is present at the time of the sale, sets up tables, puts up appropriate signage for the sale, prices baked goods, receives and secures the money taken in the sales, then turns the sum total of the sales to the SJWG treasurer to be doubly verified and deposited the following business day. As with all committee chairs, she provides a report of activities and proceeds for the SJWG monthly meeting.